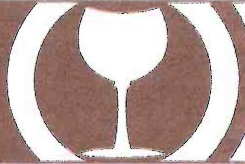




Te Kaitiaki a Rōhe o Ngāmotu
New Plymouth
District Council



FORM 5

Application for club licence or renewal of club licence

Sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

Complete this form with the assistance of the application for club licence or renewal of club licence guide - numbers in this form relate to explanatory notes in the guide.

- This form must be accompanied by the prescribed fee.
- Within 20 working days after filing this application with the District Licensing Committee (DLC) (or 10 working days if it is an application for renewal), the applicant must give public notice of it in
Form 7 - NEWSPAPER OR INTERNET
Public notice of application for on, off or club licence or variation of conditions.
The notice must be given in compliance with regulation 36, 37, or 38 of the Sale and Supply of Alcohol Regulations 2013 (whichever applies to this application).
- Except in the case of a conveyance, within 10 working days after filing this application with the DLC, the applicant must ensure that notice of this application in
Form 7 - NOTICE ON BUILDING
Public notice of application for on, off or club licence or variation of conditions
is displayed on the premises to which it relates, in a place (whether inside or outside the premises) where it can conveniently be read by a person outside the premises.

1. Application type

- 1a. Are you applying for a new licence or a licence renewal?
- ☐ New ☐ Renewal (no changes) ☒ Renewal with variations (hours) ☐ Renewal with variation (re-definition of licensed area)
- 1b. Is a licence already held for the premise or conveyance concerned? ☒ Yes ☐ No
- If yes, state which type of licence:

Club License 033/CLUB/492/2020

2. Applicant details

- 2a. Full name(s) to be on the licence
Urenui Bowling Club
First name(s) Urenui Surname Bowling
- 2b. Contact person
Lillian Amber Hall
- 2c. Contact postal address (include postcode)
PO Box 16
Urenui 4349
- 2d. Contact details
Work 06 7523 Home 06 7523336 Mobile 0213636441
- 2e. Email
thegreenshed@xtra.co.nz

3. Premise details

- 3a. Full name of club
Urenui Bowling Club Inc.
- 3b. Address of club premises
34 Ngakoti Street
Urenui 4375
- 3c. Type of premise: ☐ Class 1 ☐ Class 2 ☐ Class 3

Please turn over

OFFICE USE ONLY

Date received 5/10/2021 Applicant # 1288 Scanned by Application # 21916/10542.01
Time received 9.20am Property # 1288 Advertised: ☐ Newspaper Document #
Received by UAB6 Land # 75422 ☒ Internet Amount paid \$ 529.00

ardet Street, Private Bag 2025, New Plymouth 4340, NZ, Telephone 06-759 6060, Fax 06-759 6072, Email enquiries@npdc.govt.nz, Website www.newplymouthnz.com

RECEIVED

05 OCT 2021

Scanned 11.08 am

PAID

3. Premise details - continued

3d. What part of the premise (if any) does the applicant intend should be designated as:

A restricted area?

A supervised area?

Undesignated area?
(specify reason)

Entire clubroom

3e. Is the licence sought conditional on construction or completion of building work? ☐ Yes ☒ No

3f. Does the licensee own the proposed licensed premise? ☒ Yes ☒ No

If no, what is the full name and address of the owner? Please supply a letter from the owner permitting the sale of alcohol from the premise.

What form of tenure of the premise does the applicant have (including term of tenure)?

Name of any other club with which the applicant shares the premise.

4. Alcohol trading hours

4a. On which days and during which hours does the applicant propose to sell or supply alcohol under the licence?

Day of the week	Hours		
Monday	from	11 am	to 10 pm
Tuesday	from	11 am	to 10 pm
Wednesday	from	11 am	to 10 pm
Thursday	from	11 am	to 10 pm
Friday	from	11 am	to 10 pm
Saturday	from	11 am	to 10 pm
Sunday	from	11 am	to 10 pm

4b. For renewal applications.

Do you propose to change your current licensed hours?

☒ Yes (specify your current licenced hours below) ☐ No

Day of the week	Hours		
Monday	from	11 am	to 8 pm
Tuesday	from	11 am	to 8 pm
Wednesday	from	11 am	to 8 pm
Thursday	from	11 am	to 8 pm
Friday	from	11 am	to 8 pm
Saturday	from	11 am	to 8 pm
Sunday	from	11 am	to 8 pm

5. Further applicant details

5a. Status of applicant ☐ Individual person ☐ Body corporate ☐ Other (specify below)

Incorporated

5. Further applicant details - continued

5b. Further details where the applicant is an individual person:

Place and date of birth

Birthplace

DOB

Maiden name (if applicable)

Occupation

5c. Further details where the applicant is a body corporate. Incorporation details:

Date of incorporation

23 July 1929

Place of incorporation

NZ

5d. State all criminal convictions (other than convictions for offences against the Land Transport Act 1998 not contained in Part 6, and offences to which Criminal Records (Clean Slate) Act 2004 applies). Include directors, secretaries, shareholders and partners.

6. Club details

6a. Is the club incorporated?

☒ Yes (specify below)

☐ No

If yes, under what Act is the club incorporated?

What is the date of the club's incorporation?

23 July 1929

6b. Status of the club

☐ Chartered club

☒ Sports club

☐ Other (specify below)

6c. State the number of total membership

45

State the number of members under 18 years of age

0

6d. Name of secretary

Lillian Hall

Occupation

Postal address

PO Box 16 Wrenui 4349

Contact details

06 752 3336

0273636441

Work

Home

Mobile

6e. Describe the principal business to be conducted on the premise if the club licence is granted and any other business.

Playing bowls.

6f. Is the sale of alcohol intended to be the principal purpose of the business?

☐ Yes

☒ No

6g. Is the applicant engaged in or intending to be engaged in the sale or supply of any goods other than alcohol or food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?

☐ Yes

☒ No

If yes, what is the nature of those other goods or services?

7. Certified manager details

When alcohol is being sold or supplied to the public a certified manager (appointed under Section 217 of the Sale and Supply of Alcohol Act 2012) must be on duty at all times.

7a. How many certified managers have been or will be employed?

7b. Manager details

Full name

Address

Certificate number

David James Johnston

965 Main North Road, Onaero

033/cert/1835/2019

Expiry date 15/10/2023

Full name

Address

Certificate number

Colin Macfarlane

9 Te Rangi Hiroa Place, Urenui

033/cert/9829/2019

Expiry date 10/2023

Full name

Address

Certificate number

Expiry date

Full name

Address

Certificate number

Expiry date

8. Conditions

8a. What systems (including staff training) does the applicant propose to put in place to ensure compliance with the Sale and Supply of Alcohol Act 2012?

8b. What steps does the applicant propose to take to prevent the sale of alcohol to prohibited people?

Ask prohibited people to leave.

8c. In the event that evidence of age documents are required, what documents will the applicant request?

Driver's License

8d. To what extent, and where, is free drinking water intended to be available to patrons?

At all times, a jug + glasses on bar.

If there is no access to mains water supply, what potability of water is intended to be available?

Main water supply

8e. State the experience and training of the applicant.

8f. What action does the applicant intend to take to mitigate any adverse effects on neighbouring land use from activities, such as amplified music?

Keep music turned down.
Invite neighbours to special activities,
and tell them what is happening.

8. Conditions - continued

8g. Provide details of type and range of the following to be available:

Food

Savouries, pies, chips,
sandwiches, Meals at tournaments.

Non-alcoholic
refreshments

Ginger ale, lemonade, coca cola,
tea and coffee, lemon water.

Low alcohol
beverages

2% Alcohol beers
Nil Alcohol beers

8h. What steps does the applicant propose to take with regard to provision of assistance with or information about alternative forms of transport?

Notice on wall.

8i. What is your policy on staff and their consumption of alcohol?

Limited drinks of alcohol.

8j. Has the licensee formally adopted the attached host responsibility policy?

☒ Yes

☐ No

8k. For renewal licences.

Are there any other changes sought to the present conditions of the licence?
If yes, what are the changes sought?

☒ Yes

☐ No

the hours to be available.

What are the full reasons for the changes sought?

Twilight bowls in summer season go later
than 8pm.

9. Amenity and good order details

To support your application please supply the information required and answer the questions listed below.

9a. Provide a scale floor plan which also shows the design and layout of the premise. Include seating and tables, a list of facilities, CCTV placement, designated smoking areas and security lighting.

9b. The reporting agencies must consider the effects the issue of the licence will have on amenity and good order.

i. Advise proximity of all childcare centres, schools and places of worship within 500m – a site plan would assist.

Site map.

ii. How many residential neighbours would you have within 50m?

Eight.

iii. Internal layout. Can the entire premises be seen by the cashier? Where there are blind spots, are there mirrors or CCTV installed? Is the internal lighting inside the premise suitable?

Yes entire premises see by cashiers.
Lighting is suitable.

9. Amenity and good order details - continued

iv. Are there windows providing good visibility into and from the premise, and the street?

Yes

v. Does the lighting outside the premise discourage loitering? Does the lighting allow staff to check IDs, etc?

Yes automatic lighting

vi. What security systems do you have (outdoor lighting, indoor/outdoor CCTV, other)? State the location of each:

Outdoor lighting on building.

vii. Will you employ security staff and when will they be used?

No

viii. How many security staff hold a certificate of approval and formal registration or qualification? If so what?

N/A

9c. Noise.

i. Explain clearly the types of all the entertainment you will be providing and when (e.g. amplified music or large crowd noise related).

Tournaments - 5 for the season.

ii. Do you have a noise management plan or acoustic report?

No

iii. What sound-proofing has been undertaken?

9d. What outside advertising involving alcohol will you be doing? Design drawings of your advertising would be of assistance.

☒ Newspaper/magazine ☐ Shop windows ☐ On your premises - roof/other ☐ Street/footpath signs

9e. Systems and staff training.

i. Are you involved in any mystery shopper/pseudo CPO programmes?

No

ii. What till-prompt systems do you have regarding age checks?

iii. What staff training is provided with regard to sale of alcohol compliance and host responsibility practices - explain content, duration and how often this training is provided.

Certified managers only ~~not~~ involved with the sale of alcohol.

iv. Please provide copies of any written material you supply to staff regarding staff training (attach to this form).

9f. Business and premise.

i. Is this your first licensed premise?

☐ Yes

☐ No

If yes, please submit a copy of your financial plan.

ii. What percentage of the front windows will be clear and transparent?

All

iii. What is the target market for the business?

Bowls

iv. What is your policy regarding pricing and promotions?

All beers same price
All soft drinks same price

9. Amenity and good order details - continued

- 9g. The granting, or renewal of this application will contribute to the Object of the Act by (specify below).
i. Steps taken to ensure the sale, supply and consumption of alcohol will be undertaken safely and responsibly:

We use our Host Responsibility Policy.

- ii. Steps taken to minimise the harm caused by the excessive or inappropriate consumption of alcohol:

Minimum hours of the bar open.

- 9h. For renewal licences.

- i. Have you had any complaints from the neighbours (including confirmed noise complaints) that you are aware of?

No

- ii. Has your business been subject to a Police controlled purchase operation (CPO)? If so, what were the results?

No

- iii. Have you or your business ever appeared before the Alcohol Regulatory and Licensing Authority? If so, for what reason?

No

10. Public notification

Where will you advertise your application?

☐ Newspaper

☒ NPDC website

You will need to complete the following two forms:

1. Form 7 - NEWSPAPER OR INTERNET
Public notice of application for on, off or club licence or variation of conditions.
2. Form 7 - NOTICE ON BUILDING
Public notice of application for on, off or club licence or variation of conditions.

11. Applicant's declaration

PRIVACY STATEMENT:

Information you provide in this application and any supporting documents will be used by New Plymouth District Council (NPDC) to process your application under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public upon request, and will be shared with the District Licensing Committee, the Police, the Medical Officer of Health and NPDC licensing inspectors. This information may form part of a public hearing or other consideration of your application before the District Licensing Committee, and may be used in the Committee's decision on your application. The decision will be made publicly available.

NPDC is required to keep a record of all alcohol licence applications and the District Licensing Committee's decisions on them. NPDC is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. Under the Privacy Act 1993, you have the right to see and correct personal information that NPDC holds about you.

DECLARATION:

I confirm that I have read and understood the above privacy statement. I confirm that the information provided on the application form is true and correct. I understand that NPDC will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify NPDC in respect of the payment of all fees in connection with this application.

Lillian Amber

First name(s)

Hall

Surname

Lillian Hall

Signature of applicant

1/10/21

Date

Urenui

Place where dated and signed, e.g. New Plymouth

1702/L0/7