



This form is to be accompanied by an application cover page form. Complete this form with the assistance of the swimming pool registration guide. Numbers on this form relate to explanatory notes in the guide.

1. Notification of proposed pool

I/we notify New Plymouth District Council (NPDC) of my/our intention to construct/place a pool on my property at the following address:

[Address input field]

There is an existing pool on the property that is not currently registered Yes No

2. Supporting documents

Site plan showing location of proposed pool in relation to property boundaries and existing/proposed buildings, landscaping and other areas within the confines of the pool.

Construction details of the proposed pool and pool fence.

Details of how you intend to fill and empty the pool and method of disposing with backwash.

Additional information you think is relevant to this application.

This application form may not be applicable to all pool barrier installation compliance requirements under the Act.

3. Compliance with the Building (Pools) Amendment Act 2016

Table with 4 columns: Question, Yes, No, N/A. Rows include Spa pools, Above-ground pools, Immediate pool area, Doors accessing the pool area, and Gates accessing the pool area.

Please turn over

OFFICE USE ONLY

Form fields for Office Use Only: Date received, Time received, Received by, Owner ID, Property ID, Land ID, Legal ID, Application #, Receipt #, Amount paid.

3. Compliance with the Building (Pools) Amendment Act 2016 - continued

	Yes	No	N/A
Windows that open to the pool area			
(s) On opening windows below 1m above floor level, are restrictors fitted to prevent windows opening more than 100mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(t) Do windows higher than 1m have no projections underneath of more than 10mm - or have restrictors fitted?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fence			
(u) Is the fence not on a property boundary at least 1.2m high from the outside ground level?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(v) Is the fence on a property boundary at least 1800mm high?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(w) Is the fence free of fixtures and fittings on and within 1.2m high of the fence?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(x) Is the distance between horizontal rails at least 900mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(y) Are gaps under vertical cladding less than 100mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(z) Are gaps between vertical cladding less than 100mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(aa) For fences 1.2m - 1.8m in height: is steel wire mesh size less than 13mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(ab) For fences at least 1.8m in height: is steel wire mesh size less than 35mm?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
(ac) Is mesh firmly attached on the top, bottom and sides?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. Applicant details

4a. Full name	<input type="text"/>	<input type="text"/>
	First name(s)	Surname
4b. Postal address (include postcode and rural delivery details)	<input type="text"/>	
4c. Contact details	<input type="text"/>	<input type="text"/>
	Work	Home
		Mobile
4d. Email address	<input type="text"/>	

5. Applicant's declaration

Owners must ensure that pools are fenced in accordance with the Act at all times. If the requirements are not fully complied with, the pool must be drained empty immediately.

PRIVACY STATEMENT

Information provided in this application is required to process your application. That information will be held in accordance with the Privacy Act 2020 and the Local Government Official Information and Meetings Act 1987. Under the Privacy Act 2020, you have the right to access your personal information held by NPDC and request NPDC to correct the personal information held by NPDC.

DECLARATION

I have read and understood the above privacy statement. I confirm that the information provided on the application form is true and correct. I understand that NPDC will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify NPDC in respect of the payment of all fees in connection with this application.

Signature of applicant

Date



Explanations in this guide are intended to assist you to complete the swimming pool registration form. Numbers on the form relate to explanatory notes in this guide.

Background

The Building (Pools) Amendment Act 2016 aims to protect young children from the dangers of unfenced swimming pools. Private swimming pools are the single most significant water hazard for preschool children. Studies in New Zealand and overseas have shown that most drownings are amongst the children of pool owners and legitimate visitors, rather than wandering children. Therefore, a boundary fence is not a satisfactory safety measure.

The application for swimming pool registration form may not be applicable to all pool barrier installation compliance requirements under the Act.

What pools need to be registered?

It is a requirement that all swimming pools are registered. All new pools and any alterations to pool barriers require a building consent in order to comply with the Building Act.

What pools need to be fenced?

All private swimming pools need to be fenced unless:

- The maximum depth is less than 400mm.
- The walls of the pool are 1.2m or more above the ground with no step-ups, hand holds or projections enabling a child to climb.

What standard of fencing is required?

The Act sets out the standard of fencing required for compliance. Before constructing a pool fence, please ensure that it will conform with the requirements under New Zealand Building Code Clause F9.

All materials and components must be of a durable nature, and be erected to inhibit any person from climbing over or crawling under the fence from the outside. The checklist in section three of the registration form covers all other aspects of compliance with the legislation.

NZBC Clause F9/AS1 & AS2 provides a means of restricting access to residential pools. Please seek confirmation from the Swimming Pools Compliance Officer.

Swimming pool compliance fees and charges

Current fees and charges can be viewed on the New Plymouth District Council website www.npdc.govt.nz or contact NPDC on 06-759 6060

1. Notification of proposed pool

It is a requirement of the Building Act that those who own a pool, or intend to get a pool, must tell New Plymouth District Council (NPDC) prior to construction or installation.

Please provide the site address of your swimming pool.

2. Supporting documents

Please provide any additional documentation to support your application.

3. Compliance with the Building (Pools) Amendment Act 2016

(a) - (b) Spa pools

If the spa complies with (a) it is exempt from registration and inspection. If not, it must be fenced in accordance with the Building (Pools) Amendment Act 2016.

(c) - (f) Above-ground pools

If pools are at least 1.2m above the ground, and there is no easy way for children to climb into the pool, a fence is not required because the pool is deemed to be self-fenced.

If you tick no to any of (c) to (f) you are required to fence the pool in accordance with the Act.

If your pool is not above-ground, please tick N/A for (c) to (f) and complete the checklist.

(g) Immediate pool area

The immediate pool area includes:

- The pool.
- Any paved area around the pool. Any sitting area by the pool.
- Changing room.
- Gardens and lawn, if they are obviously part of the pool area and there is a reasonable amount of yard area outside the fence.

The immediate pool area may include any activities that are used in association with the pool.

The immediate pool area does not include:

- Clotheslines and access paths.
- Vegetable gardens.
- General storage sheds.
- The entire rear yard.

Indications and guidelines issued by NPDC are provided with the intention of helping people to understand the legislation. They are however offered on a 'no liability' basis and in any particular case those concerned should consult their own legal adviser.

3. Compliance with the Building (Pools) Amendment Act 2016 - continued

(h) - (k) Doors accessing the pool area

All doors accessing the pool area must restrict access. In addition to restricting access, top locks must be installed.

Hold open devices are not permitted on pool doors.

All doors must:

- Close and latch automatically, or
- Be fitted with a pool door alarm, or
- Have a Council-approved system installed.

Please discuss with our Swimming Pools Compliance Officer prior to installation.

(l) - (r) Gates accessing the pool area

Gates must:

- Open outward - away from the pool area as well as close and latch automatically, with the latch release positioned as described.
- Hold open devices are not permitted on pool gates.

It is important that pool gates and doors are maintained on a regular basis so that they continue to operate as required. Never leave your gate or door held open, and keep objects that children could climb on well clear of the pool fence.

(s) - (t) Windows that open to the pool area

Buildings can form part of the swimming pool fence but should not enable children to enter the pool area via a window. All windows below 1m that give access to the pool area must be fitted with restrictors so that windows cannot be opened any more than 100mm and higher windows must have no projections underneath of more than 10mm or have restrictors fitted.

(u) - (ac) Fence

The fence measurement requirements in the Act are designed to prevent children from crawling under, climbing over and climbing through fences.

It is important that materials are durable and that you maintain materials such as mesh, which may be prone to perishing.

4. Applicant details

Please provide your name, address and contact details.

5. Applicant's declaration

Please read, sign and date the declaration.