

FORM Existing use certificate application

Section 139A of the Resource Management Act 1991

This form must be submitted with a completed application cover page form.

Existing use situations arising under sections 10A (surface of water) 10B (certain builder works) and 20A (rules in regional plans) are not covered by this application form.

1.	App	olicant details						
	1a.	I am the	Property Proceed to		Lessee Provide details	below	Agent Authorised by owner/lessee	
		Name					Provide details below	
		Postal address						
		Contact details						
		Contact details	Phone		Mobile		Fax	
		Email						
	1b.	Preferred means for formal correspondence	Mail		Email		Fax	
2.	Loc	ation of the use						
	2a. Location of the existing use and/or property address (please include a scaled site plan with your app							
	-							
	2b. Legal description (please include your certificate of title).							
	L							
	2c. Include the name of any relevant stream, river or other water body to which the application may relate, and proximity to any well-known landmark(s) if this helps identify the site.							
	-							
3.	Des	cription of the use						
	3a. Please describe in detail the use for which you are seeking an existing use certificate.							
	L							
4.	Law	ful establishment of	the use					
	4a.				•		ch evidence that would	
	prove the lawful establishment of the use, for example extracts from past Council plans, building permits, consents, Council approvals, photos, or any type of record.							
	L					Continue on a	a separate sheet if necessary. Please turn over	
OFFICE		ONLY						
Date receive			File reference	RG-02-12-03	Ann	lication #		
Received by			Document #	7.5. 52 12 00		eipt #		

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5.	Cha	racter, intensity and scale of the use
	5a.	Describe in detail the character, intensity and scale of the effects of the use at present. If the use would now require resource consent, describe in detail how the character, intensity and scale of the effects of the use are the same or similar in character, intensity and scale to those which were apparent before the use required consent.
	L	Continue on a separate sheet if necessary.
6.	Con	tinuity of the use
Т	6a.	If the use would require resource consent to establish, please confirm whether or not the use has been continuous since it required consent. Provide evidence of continuity of use where available, for example company records, photos or phone bills. If the activity has ceased during this time, state period for which it ceased.
	_	
		Continue on a separate sheet if necessary.
7.	Rec	onstitution, alterations or extensions to a building
	7a.	If considering reconstitution, alteration or extension to a building, does the proposed work increase the
		degree to which the building fails to comply with any rules?
	7b.	Not applicable - no alterations, extensions or reconstitution proposed.
8.	Fee	reminder
		en the cost of processing the application exceeds the amount that you have paid, the Council may charge for additional fees before or at the time the decision on your application is issued.
9.	App	licant's declaration
	Inforr This i busin Coun	ACY STATEMENT: nation on this form is required to be provided under the Resource Management Act 1991 and is required to process your application. Information, including your personal information, has to be made available to the members of the public and media, including less organisations, upon request. In appropriate circumstances, it may also be made available to other units of the Council, the cil's approved contractors and other government agencies. Under the Privacy Act 2020, you have the right to access the personal nation held about you by the Council and you can also request that the Council corrects any personal information it holds about you.
	and of	firm that I have read and understood the Privacy Statement above and that the information provided on the application form is true correct. I also understand that as the applicant, the Council will send all invoices and refunds for fees to me and I will be responsible and indemnify the Council in respect of, the payment of all fees in connection with this application. I further understand that all spondence related to the application will be sent to me.
	Signa	ture Date
	Name	e (print clearly)
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