

MINUTES OF COUNCIL MEETING

File Reference ECM 9552936

Meeting Date 12 August 2025 at 1pm

Venue Council Chambers, Civic Centre, Liardet Street, New Plymouth

Members Present

Mayor Neil Holdom, Councillors Tony Bedford, Max Brough (via Zoom), Gordon Brown, David Bublitz, Anneka Carlson Matthews, Murray Chong, Amanda Clinton-Gohdes, Harry Duynhoven, Bali Haque, Te Waka McLeod, Dinnie Moeahu, Marie Pearce, and Bryan Vickery.

Non-Members Present

Jonathan Marshall (Waitara Community Board Chair), Christine Fabish (Inglewood Community Board Chair), Mike Baker (Puketapu-Bell Block Community Board member) and (via Zoom) Adrian Sole (Puketapu-Bell Block Community Board Chair).

David Scott (CEO, New Plymouth Airport)

Staff in Attendance

Gareth Green, Carol Allen, Claire Kelly, Sarah Downs, Jacqueline Baker, Helena Williams, Kathryn Scown, Zara Stanhope, Renee Davies, Rachel Lishman, David Brown, Damien Clark, Annabel Dennett, Helen Gray, Yin Shan Welton, Mark Hall, Amy Quattlebaum, Mitchell Dyer, Raymond Teunissen, Mark James, Lucy Rock, Neil Fenwick, Mandy Jamuna, Susannah Christiansen, Jess Battaerd, Bernie O'Donnell, Catherine Croot, Julie Pedley, Kimberley Laurence and (via Zoom) Nathan Mourie.

Karakia

The meeting opened with a karakia.

Conflicts of Interest Declared

Cr Duynhoven declared a non-pecuniary interest in community housing, as the Chair of Habitat for Humanity Central Region (Tab 6)

Deputations

- Jonathan Marshall (Waitara Community Board) – Setting of Speed Limits Rule Tab 8 (ECM 9559816)
- Ben Ingram (Taranaki Housing Initiative Trust) Potential Community Housing Provider Partnership – Tab 6 (ECM 9560552)

Previous Minutes

C/2025/090

Council Resolution

Cr Duynhoven)

Cr Brown)

That the minutes of the following meeting of the Council, and the proceedings of the said meeting, as circulated, be taken as read and confirmed as a true and correct record:

Council Meeting	24 June 2025	ECM 9516038
Extraordinary Council meeting	01 July 2025	ECM 9527239
Extraordinary Council meeting	01 July 2025	ECM 9527217
Extraordinary Council meeting	14 July 2025	ECM 9534786
Extraordinary Council meeting	22 July 2025	ECM 9541891
Extraordinary Council meeting	22 July 2025	ECM 9542625

Carried

Committee Resolutions

C/2025/091

Council Resolution

Mayor Holdom)

Cr Bublitiz)

That the minutes of the following meetings, as circulated be received and decisions made under delegated authority by the committees be incorporated in the minutes of this meeting of the Council:

Inglewood Extraordinary Community Board	25 June 2025	ECM 9529550
Puketapu-Bell Block Extraordinary Com Board	25 June 2025	ECM 9529407
Clifton Extraordinary Community Board	26 June 2025	ECM 9524776
Waitara Extraordinary Community Board	27 June 2025	ECM 9526247
Kaitake Extraordinary Community Board	30 June 2025	ECM 9524777
Strategy and Operations Committee	8 July 2025	ECM 9533982
Inglewood Community Board	16 July 2025	ECM 9543886
Puketapu-Bell Block Community Board	16 July 2025	ECM 9544338
Clifton Community Board	17 July 2025	ECM 9538354
Waitara Community Board	18 July 2025	ECM 9541088
Kaitake Community Board	21 July 2025	ECM 9538366
Community Development Committee	23 July 2025	ECM 9538396
Te Huinga Taumatua	29 July 2025	ECM 9541962
CCO's Committee	30 July 2025	ECM 9552555
Strategic Projects Committee	30 July 2025	ECM 9551309
Finance, Audit and Risk Committee	5 August 2025	ECM 9552890

Carried

(Decisions Made Under Delegated Authority)

EXTRAORDINARY MINUTES OF INGLEWOOD COMMUNITY BOARD

File Reference ECM 9529550

Meeting Date Wednesday 25 June 2025 at 1.30pm

Communal Street Hubs (Revised Costings)

ICB/2025/36

ECM 9517255

The matter for consideration by the Inglewood Community Board is the revocation of the previous resolution to allocate \$77,600 (excluding GST) and the approval of revised costings totalling \$60,000 (excluding GST) from the 2024/25 discretionary fund for the delivery of the Inglewood CBD Communal Street Hubs project.

This revised proposal reflects cost savings identified by Council Officers while maintaining the core objectives of enhancing public spaces in the Inglewood township.

Inglewood Community Board Resolution

Cr Pearce)

Mr Jones)

That, having considered all matters raised in the report Inglewood Community Board:

- a) Revokes the previous resolution (ICB/2025/28 - 28 May 2025) to allocate \$77,600 (excl GST) from the 2024/25 Discretionary Fund for the Communal Street Hubs project.
- b) Approves a revised allocation from the 2024/25 Discretionary Fund of \$68,000 (excl GST) for the installation of street hubs at four locations within the Inglewood CBD area, being inclusive of \$10,000 (excl GST) for the initial greening of the planters and as a provisional allowance for continued upkeep.
- c) Notes that the options for ongoing maintenance have not yet been finalised, and that, if necessary, a supplementary report may be presented to the Board at a future meeting.

Carried

Inglewood Community Board Discretionary Fund – Community Automated External Defibrillator (AED) Units.

ICB/2025/37

ECM 9521948

The matter for consideration by the Inglewood Community Board is the purchase and installation of Automated External Defibrillator (AED) units at key community locations within the Inglewood Community Board area.

Inglewood Community Board Resolution

Cr Peace)

Mr Jones)

That, having considered all matters raised in the report, the Inglewood Community Board:

- a) Approve allocation of \$7,000 (excl GST) for the purchase of two external AED units for installation within the Inglewood Community Board area.
- b) Appoint Nick Jones as the Community Board Liaison with Council Officers for the Project.

Carried

EXTRAORDINARY MINUTES OF PUKETAPU-BELL BLOCK COMMUNITY BOARD

File Reference ECM 9529407

Meeting Date Wednesday 25 June 2025 at 4.30pm

Puketapu-Bell Block Community Board Discretionary Fund Project - Fitness/Activity Station (Revised)

PBB/2025/39

ECM 9522107

The matter for consideration by the Puketapu-Bell Block Community Board is the allocation of funding from the 2024/2025 Discretionary Fund, for installation of a fitness/activity station near Hickford Park, Bell Block.

Puketapu-Bell Block Community Board Resolution

Mr Sole)

Mr Baker)

That having considered all matters raised in the report Puketapu-Bell Block Community Board:

- a) Uplift this matter from the table
- b) Approve \$98,449 (excl GST) from the 2024/25 discretionary fund for procurement, installation and maintenance of the fitness/activity station near Hickford Park, Bell Block.
- c) Notes that \$7,449 (excl GST) of these funds are a reallocation of unspent funds relating to the Gardenia Avenue Concrete Path and Bell Block Beach Recreation area (Phase 2) projects.
- d) Appoint Adrian Sole as the Community Board Liaison with Council for the Project.

Carried

EXTRAORDINARY MINUTES OF CLIFTON COMMUNITY BOARD

File Reference ECM 9524776

Meeting Date Thursday 26 June 2025 at 4pm

Clifton Community Board Discretionary Fund Project – Welcome to Urenui Road Signage

CCB/2025/022

ECM 9498894

The matter for consideration by the Clifton Community Board is the allocation of funding from the 2024/2025 Community Board Discretionary Fund for the design, construction and installation of two Welcome to Urenui road signs, one to be installed at each State Highway 3 entrance to the Urenui township.

Clifton Community Board Resolution

Mr Seamark)

Ms Nickson)

That having considered all matters raised in the report, Clifton Community Board:

a) Approve funding of \$99,000 (GST excl) for the design, construction and installation of two Welcome to Urenui road signs.

b) Appoints Ms Nickson as the Community Board Liaison person for this project.

Carried unanimously

Clifton Community Board Discretionary Fund Project – Mimi School Vehicle-Activated Electronic Safety Road Sign

CCB/2025/023

ECM 9499077

The matter for consideration by the Clifton Community Board is the allocation of funding from the 2024/2025 Community Board Discretionary Fund for the procurement and installation of one vehicle-activated electronic safety road sign adjacent to Mimi School on Pukearuhe Road, Urenui.

Clifton Community Board Resolution

Mr Seamark)

Mrs Hayston)

That having considered all matters raised in the report, the Clifton Community Board:

a) Approve \$15,000 (excl GST) for the procurement and installation of one vehicle-activated '**kura school**' electronic safety road sign adjacent to Mimi School on Pukearuhe Road, Urenui.

b) Notes that the location of the safety road sign is subject to vehicle data and advice from Council's Transport and Safety Engineer, to ensure that the sign is placed in the optimum position.

c) Appoints Mrs Hayston as the Community Board Liaison person for this project.

Carried

EXTRAORDINARY MINUTES OF WAITARA COMMUNITY BOARD

File Reference ECM 9526247

Meeting Date Friday 27 June 2025 at 9am

Community Board Discretionary Fund – Lepperton Green Space (Manutahi Park)

WCB/2025/34

ECM 9473606

The matter for consideration by the Waitara Community Board is the procurement and establishment of plantings and park fit out at the Lepperton Green Space (Manutahi Park), subject to approval of the draft Concept Plan to be considered by Council on 24 June 2025.

Waitara Community Board Resolution

Mr Marshall)

Mr Rauner)

That having considered all matters raised in the report, the Waitara Community Board approve a total allocation of \$63,767 (GST exclusive) from the 2024/2025 Discretionary Fund to be spent in accordance with the Lepperton Green Space – Manutahi Park Concept (ECM 9486996) as follows:

- a) For the procurement and establishment of plantings,
- b) The procurement and installation of picnic tables (x2), bollards (x30), bike stand (x1), bench seats (x3) and a heritage stone anvil feature and,
- c) Site safety, soil testing and site preparation.
- d) Appoint Jane Parker-Bishop as the Community Board Liaison with Council Officers for the Project.

Carried

Waitara Community Board Discretionary Fund – Michael Montgomerie Mural at Dowding Place

WCB/2025/35

ECM 9516928

The matter for consideration by the Waitara Community Board is the funding of a mural designed and painted by Mr Michael Montgomerie at Dowding Place, Waitara.

Waitara Community Board Resolution

Mr Marshall)

Ms Parker-Bishop)

That having considered all matters raised in the report, the Waitara Community Board:

- e) Approve up to \$29,500 (GST exclusive) of the Waitara Community Board Discretionary Fund for Michael Montgomerie to paint a mural on the exterior 41

McLean Street, Waitara. The mural will outwardly face Dowding Place, and be based on the concept design supplied (ECM 9516927).

- f) Appoint Jane Parker-Bishop as the Community Board liaison with Council Officers for the Project.
- g) Acknowledge that additional funding will need to be approved from the 2025/2026 discretionary fund for a traffic management plan (TMP), in order for work to commence.

Carried

EXTRAORDINARY MINUTES OF KAITAKE COMMUNITY BOARD

File Reference ECM 9524777

Meeting Date Monday 30 June 2025 at 5pm

Kaitake Community Board Discretionary Fund Project – Upgrade of Matekai Park Loop Track from the Outlook to Messenger Terrace, Oakura

KCB/2025/19

ECM 9507441

The matter for consideration by the Kaitake Community Board is the allocation of funding from the 2024/2025 Discretionary Fund to upgrade the Matekai Park loop track from The Outlook to Messenger Terrace, Oākura.

Kaitake Community Board Resolution

Mr Chard)

Mr Lobb)

That having considered all matters raised in the report, the Kaitake Community Board:

- a) Approve discretionary funding of \$53,800 (excl GST) from the 2024/2025 Discretionary Fund, to upgrade the Matekai Park loop track from The Outlook to Messenger Terrace, Oākura.
- b) Notes that this project encompasses:
 - i) four sections of the Matekai Park track, with an overall total cost of \$50,000 (excl GST) inclusive of a 5% contingency, and
 - ii) an additional 10 metres of track in a location to be determined, at an additional cost of \$3,800 (excl GST).
- c) Appoint Paul Lobb as the Kaitake Community Board liaison person for this project.

Carried

Kaitake Community Board Discretionary Fund Project - Accessible Community Barbeque at Shearer Reserve, Oakura (Phase 1)

KCB/2025/20

ECM 9341443

The matter for consideration by the Kaitake Community Board is the allocation of funding from the 2024/2025 Community Board Discretionary Fund for the purchase of one wheelchair accessible electric-powered barbeque, to be located at Shearer Reserve, Oākura, inclusive of first year operating expenses.

Kaitake Community Board Resolution

Mr Chard)

Ms Hohaia)

That having considered all matters raised in the report, the Kaitake Community Board:

- a) Approve discretionary funding of \$24,000 (excl GST) for the purchase of one wheelchair accessible electric powered barbeque, noting this amount includes \$3,100 (excl GST) for one year of operating expenses.
- b) Note that this funding request forms Phase 1 of a longer term project planned for Shearer Reserve, Oākura.
- c) Appoint Renee Hohaia as the Kaitake Community Board liaison person for this project.

Carried

Kaitake Community Board Discretionary Fund Project – Wairau Road Footpath Extension

KCB/2025/21

ECM 9507431

The matter for consideration by the Kaitake Community Board is the allocation of funding from the 2024/2025 Community Board Discretionary Fund for the construction of a footpath extension on Wairau Road, Oākura.

Kaitake Community Board Resolution

Ms Hohaia)

Mr Lobb)

That having considered all matters raised in the report, Kaitake Community Board:

- d) Approve allocation of \$35,500 (excl GST) from the 2024/2025 Community Board Discretionary Fund for the construction of a footpath extension on Wairau Road, Oākura.
- e) Appoint Renee Hohaia as the Kaitake Community Board liaison person for this project.

Carried

Kaitake Community Board Discretionary Fund Project – Construction of Handrail on Track from Jans Terrace to Oākura Beach Camp

KCB/2025/22

ECM 9523505

The matter for consideration by the Kaitake Community Board is the allocation of funding from the 2024/2025 Discretionary Fund for the construction of a wooden handrail along the track from Jans Terrace to the Oākura beach camp.

Kaitake Community Board Resolution

Mr Lobb)

Ms Hohaia)

That having considered all matters raised in the report, the Kaitake Community Board:

- a) Approve discretionary funding of \$18,600 (excl GST) from the 2024/2025 Discretionary Fund for the construction of a wooden handrail along the track from Jans Terrace to the Oākura beach camp.
- b) Appoint Paul Lobb as the Kaitake Community Board liaison person for this project.

Carried

MINUTES OF INGLEWOOD COMMUNITY BOARD

File Reference ECM 9543886

Meeting Date Wednesday 16 July 2025 at 1.30pm

Inglewood Community Board Discretionary Fund Update Report – July 2025

ICB/2025/43

ECM 9532657

The purpose of this report is to provide a progress report on Community Board Discretionary Fund projects to Monday 7 July 2025.

Inglewood Community Board Resolution

Mr Jones)

Mrs Fabish)

That, having considered all matters raised in the report, the report be noted.

Governance Advisors Note

The Community Board discussed the Communal Street hubs project following the onsite meeting (10 July 2025). The limitations of chosen sites with regard to existing infrastructure, services, and street slope, may necessitate a change of location and/or selected furniture for one or more sites.

Carried

MINUTES OF PUKETAPU-BELL BLOCK COMMUNITY BOARD

File Reference **ECM 9544338**

Meeting Date **Wednesday 16 July 2025 at 4.30pm**

Members Activity Report – Mike Baker

PBB/2025/46

ECM 9536675

This report advises of the community board activities of Mr Baker, Puketapu-Bell Block Community Board member, in the period 20 May to 4 July 2025.

Puketapu-Bell Block Community Board Resolution

Mr Baker)

Mrs Sowman)

That, having considered all matters raised in the report, the Puketapu-Bell Block Community Board note the report.

Carried

Governance Advisors Note

Chair Adrian Sole expressed his appreciation to Deputy Chair Mike Baker for consistently attending Council meetings on behalf of the Puketapu-Bell Block Community Board. He acknowledged the valuable contribution Mike makes in representing the Board's interests, particularly given that other members are often unable to attend due to scheduling conflicts.

Puketapu-Bell Block Community Board Discretionary Fund Update Report – July 2025

PBB/2025/47

ECM 9531518

The purpose of this report is to provide a progress report on Community Board Discretionary Fund projects to 7 July 2025.

Puketapu-Bell Block Community Board Resolution

Mr Sole)

Cr Chong)

That, having considered all matters raised in the report, the report be noted.

Carried

Members Activity Report – Adrian Sole

PBB/2025/48

ECM 9536671

This report advises of the community board activities of Mr Sole, Puketapu-Bell Block Community Board Chair, in the period to 9 July 2025.

Puketapu-Bell Block Community Board Resolution

Mr Sole)

Mrs Sowman)

That, having considered all matters raised in the report, the Puketapu-Bell Block Community Board note the report.

Carried

MINUTES OF CLIFTON COMMUNITY BOARD

File Reference ECM 9538354

Meeting Date Thursday 17 July 2025 at 4pm

Clifton Community Board Discretionary Fund Update Report

CCB/2025/029

ECM 9538800

The purpose of this report is to provide a progress report on Community Board Discretionary Fund projects to 30 June 2025.

Clifton Community Board Resolution

Mr Seamark)

Ms Nickson)

That, having considered all matters raised in the report, the report be noted.

Carried

MINUTES OF WAITARA COMMUNITY BOARD

File Reference ECM 9541088

Meeting Date Friday 18 July 2025 at 9am

Waitara Community Board Discretionary Fund – Dowding Place Traffic Management Plan

WCB/2025/42

ECM 9532524

The matter for consideration by the Waitara Community Board is the funding of a Traffic Management Plan (TMP) to facilitate the Downing Place Mural project approved 27 June 2025.

Waitara Community Board Resolution

Mrs Parker-Bishop)

Mr Rauner)

That having considered all matters raised in the report, the Waitara Community Board not approve funding for a Traffic Management Plan (TMP) and required monitoring at Dowding Place for the duration of Mr Montgomerie's mural painting, at this time.

Carried

Governance Advisor Note

The Board members requested Mrs Parker-Bishop work with the building owner, Mr Montgomery and Mr Coronno to ensure all available options to secure and fund the Traffic Management Plan are considered and report back to the Board.

Waitara Community Board Discretionary Fund Update Report

WCB/2025/41

ECM 9523512

The purpose of this report is to provide a progress report on Community Board Discretionary Fund projects to 30 June 2025.

Waitara Community Board Resolution

Mr Marshall)

Mrs Parker-Bishop)

This report is provided for information purposes only, and has been assessed as being of some importance.

MINUTES OF KAITAKE COMMUNITY BOARD

File Reference ECM 9538366

Meeting Date Monday 21 July 2025 at 5.01pm

Members Activity Report – Graham Chard

KCB/2025/028

ECM 9531682

This report advises of the community board activities of Graham Chard, Kaitake Community Board Chair, in the period to 4 July 2025.

Kaitake Community Board Resolution

Mrs Hohaia)

Ms Goodin)

That, having considered all matters raised in the report, the Kaitake Community Board note the report.

Carried

Kaitake Community Board Discretionary Fund Update Report

KCB/2025/029

ECM 9530276

The purpose of this report is to provide a progress report on Community Board Discretionary Fund projects to 30 June 2025.

Kaitake Community Board Resolution

Mrs Hohaia)

Mr Lobb)

That, having considered all matters raised in the report, the report be noted.

Carried

COMMUNITY DEVELOPMENT COMMITTEE

File Reference

ECM9538396

Meeting Date

Wednesday 23 July 2025 at 9am

Ngamotu Street Initiative – Final Report

CDC/2025/04

ECM 9539332

The purpose of this report is to outline the work that was completed by the Ngāmotu Street Initiative to support the rough sleeping community during the one-year pilot.

Community Development Committee Resolution

Cr Brown)

Cr Bublitiz)

That, having considered all matters raised in the report:

- a) That the report be noted, and
- b) That the report be referred to Council for consideration.

Carried

Food Security Update – June 2025

CDC/2025/05

ECM 9513915

The purpose of this report is to provide an update to the Community Development Committee on the progress in supporting the Food Security Sector in Taranaki.

Community Development Committee Resolution

Cr Carlson Matthews)

Cr Clinton-Gohdes)

That, having considered all matters raised in the report, the report be noted.

Carried

Community Funding Report – Rural Hall Development Grant 2024/2025

CDC/2025/06

ECM 9516760

The matter for consideration by the Council is applications to the Rural Hall Development Grant that exceed Officer Delegation of \$10,000.

Community Development Committee Resolution

Cr Clinton-Gohdes)

Cr Haque)

That having considered all matters raised in the report, Council:

- a) Notes that available funding in the Rural Hall Development Fund for the 2024/2025 financial year is \$68,770.
- b) Notes that nine halls submitted applications for the 2024/2025 financial year, totalling \$73,417.

- c) Notes that seven applications, totalling \$47,817 received for Rural Hall Development Grants are summarised in the report for information purposes only as they were within delegated authority of Council Officers.
- d) Agrees to allocate funding to:
 - i) The Mangorei Hall Committee of \$14,720 (GST excl) towards the cost of encapsulating asbestos as per their application (ECM_9509780), noting that the total amount requested was \$14,720.
 - ii) The Omata Hall Committee \$10,874 (GST excl) towards the cost of reinforcing the ceiling as per their application (ECM9509771), noting that the total amount requested was \$10,874.
- e) Notes that the balance of the Rural Hall Development Fund based on approval of the maximum for both grants would be \$43,177 to cover the remaining applications totalling \$47,817.

Carried

MINUTES OF TE HUINGA TAUMATUA

File Reference ECM 9541962

Meeting Date Tuesday 29 July 2025 at 1.00pm

Cultural Heritage Protection Fund 2024/2025

THT/2025/34

ECM 9513186

The matter for consideration by Council is the allocation of the Cultural Heritage Protection funding applications over \$10,000 from landowners and mana whenua groups. Te Huinga Taumatua have delegated authority for decision-making on these applications.

Te Huinga Taumatua Resolution

Cr Te Waka)

Ms Blackburn)

That having considered all matters raised in the report, Council:

- a) Approve the following Cultural Heritage Protection applications for 2024/2025 funding round, excluding GST:
 - i) Pukekohatu Urupā - \$18,892.50 to undertake intensive clearing of site around urupā and clear urupā site itself.
 - ii) Owae Marae - \$76,142 to construct a retaining wall to stabilise ground behind Te Ikaroa ā Māui, create a stormwater system to minimise effect of surface water and construct an access pathway.

- b) Notes the funding for Marae Development grant is under the same policy as the Cultural Heritage Protection Fund and that the applicants can only apply for one grant from that policy as the policy is currently designed.
- c) Notes that allocating Owae Marae funding is inconsistent with the Community Funding Investment Policy as Officers have recommended the Marae receive \$72,000 funding from the Marae Development Grant.
- d) Notes that Section 80 of the Local Government Act (LGA) enables the Committee to make a decision inconsistent with policy which in this case is appropriate for the following reasons:
 - i) It is a fair and equitable outcome in the circumstances responding to urgent remedial work;
 - ii) This decision does not disadvantage any other party;
 - iii) That a review of the Community Funding Investment Policy will be conducted ahead of the next Long Term Plan process.

Carried

Governance Advisor Note

The Resolution was later revoked, and the Report was left to lie on the table.

Marae Development Grant Allocation 2025/2026

THT/2025/33

ECM 9515773

The matter for consideration by Te Huinga Taumatua is Marae Development applications over \$10,000 from marae in the district.

A Procedural Motion was moved by Te Huinga Taumatua Committee

Cr Bennett)

Cr Brown)

That this item be left to lay on the table.

Carried

MINUTES OF CCOS COMMITTEE

File Reference ECM9552555

Meeting Date Tuesday 30 July 2025 at 1pm

New Plymouth PIF Guardians Statement of Investment Policies and Objectives for the New Plymouth Perpetual Investment Fund.

CCO/2025/09

ECM 9533263

This report presents the New Plymouth PIF Guardians Statement of Investment Policies and Objectives (SIPO) for the New Plymouth Perpetual Investment Fund for noting by Council.

CCOs Committee Resolution

Cr Haque)

Cr Carlson Matthews)

That, having considered all matters raised in the report, Council:

- a) Notes the Statement of Investment Policies and Objectives for the Perpetual Investment Fund, as reviewed and adopted by the New Plymouth PIF Guardians.
- b) Advise the PIF Guardians that NPDC does not wish to invest in organisations doing business in the illegally occupied Palestinian Territories of West Bank, East Jerusalem and Gaza as listed in the [UN Human Rights Council database](#).
- c) Request the New Plymouth PIF Guardians communicate this to the Fully Outsourced Agent (FOA) with a request that this wish be considered by the FOA in any future investment decisions.

A Procedural Motion was moved at the CCOs Committee

Mayor Holdom)

Cr Chong)

That the motion be put.

A division was called (ECM9552402):

Those voting for the motion were Councillors Bublitz, Carlson Matthews, Haque and Vickery.

Those voting against the motion were Councillors Chong, Brough, and Mayor Holdom.

The Procedural motion was Carried

Councillor Moeahu left the meeting at this juncture.

The Original Motion was put

A division was called (ECM9552401):

Those voting for the motion were Councillors Bublitz, Carlson Matthews, Haque and Vickery.

Those voting against the motion were Councillors Brough and Mayor Holdom.

Cr Chong abstained from voting.

The Original Motion was Carried

Final Statement of Intent for the Year to 30 June 2026 for the New Plymouth District Council's Council-Controlled Organisations

CCO/2025/10

ECM 9532555

This report presents the final Statements of Intent (SOI) for all Council-Controlled Organisations (CCOs), for the year to 30 June 2026 and the following two years, to Council, for noting as per the Local Government Act 2022.

CCOs Committee Resolution

Cr Bublitiz)

Cr Carlson Matthews)

That, having considered all matters raised in the report, Council:

- a) Note the final Statements of Intent from the following Council-Controlled Organisations for the year ending 30 June 2026:
 - i) New Plymouth PIF Guardians Ltd
 - ii) Papa Rererangi I Puketapu Ltd
 - iii) Te Puna Umanga Venture Taranaki Trust
 - iv) Local Government Funding Agency Ltd
 - v) Two Forestry Joint Ventures – Duthie and McKay
- b) Note that the final Statements of Intent must be placed on the Council's website for a period of seven years.

Performance Reports for NPDC's Council-Controlled Organisations for the Quarter End 31 March 2025

CCO/2025/11

ECM 9531742

This report presents the Performance Reports for the New Plymouth District Council's Council-Controlled Organisations (CCOs) for the quarter ended 31 March 2025

CCOs Committee Resolution

Mayor Holdom)

Cr Bublitiz)

That, having considered all matters raised in the report, Council:

- a) Note the quarter three 2024/25 Performance Reports for the period to 31 March 2025 of:
 - i) New Plymouth PIF Guardians Limited;
 - ii) Papa Rererangi i Puketapu Limited;
 - iii) Te Puna Umanga Venture Taranaki Trust (VT); and
 - iv) New Zealand Local Government Funding Agency (LGFA).
- b) Note that quarterly reports must be placed on the Council's website for a period of seven years.

Carried

MINUTES OF STRATEGIC PROJECTS COMMITTEE

File Reference ECM 9551309

Meeting Date Wednesday 30 July 2025 at 9am

Strategic Projects Summary Report – July 2025

SP/2025/18

ECM 9513324

The purpose of this report is to provide an overview of the status of the projects identified as Strategic Projects.

Strategic Projects Committee Resolution

Mayor Holdom)

Cr Vickery)

That, having considered all matters raised in the report, including:

- a) The RAG Status Report Summary, and
- b) Extreme/High Rated Residual Risks, and
- c) Central City Strategy

the report be noted.

Carried

MINUTES OF FINANCE, AUDIT AND RISK COMMITTEE

File Reference ECM 9552890

Meeting Date Tuesday 5 August 2025 at 2pm

Audit New Zealand Audit Plan for the Year Ended 30 June 2025 (2024/25)

FAR/2025/029

ECM 9532445

The matter for consideration is the Audit New Zealand Audit Plan for the audit of New Plymouth District Council Annual Report for the year ended 30 June 2025.

Finance, Audit and Risk Committee Resolution

Mayor Holdom)

Cr Bublitz)

That, having considered all matters raised in the report, that the Audit Plan for the year ended 30 June 2025, be noted.

Carried

Risk Management Update August 2025

FAR/2025/030

ECM 9537988

This report provides an update of risk management activities for monitoring and review purposes.

Finance, Audit and Risk Committee Resolution

Cr Clinton-Gohdes)

Mayor Holdom)

That, having considered all matters raised in the report, Council.

- a) Note the report.
- b) Note the escalation of Council's risk around natural gas use given the increasing natural gas supply issues and that the Annual Plan 2026/27 will need to include additional operational funding for Council's natural gas uses as the current contract expires in October 2026, and that reducing natural gas use will result in financial savings
- c) Re-affirms Council's direction to reduce fossil fuel use, as per the Environmental Sustainability Policy (P24-006)
- d) Agrees that the five fuel switching projects (Puke Ariki, Govett-Brewster Art Gallery/Len Lye Centre, Civic Centre, Waitara Pool, Inglewood Pool) in the LTP be included in the Gas Transition Plan (under development), and that Plan be classified as a Tier 2 programme under the oversight of the Strategic Projects Committee (or equivalent)
- e) Council notes that natural gas may no longer be a reliable or cost-effective energy source in future. It requests management consider and report on alternative energy options for all other current Council assets which are significant users of natural gas, as well as alternative energy options for future Council projects proposing natural gas.
- f) Agrees in principle that Officers include seed capital funding in the Annual Plan 2026/27 to support the quick rollout of the Gas Transition Plan so that the cost savings from fuel switching can be realised as soon as possible

Carried

Sensitive Expenditure Report for the Period 1 July 2024 to 30 June 2025

FAR/2025/031

ECM 9541145

This report presents elected member and the Chief Executive's sensitive expenditure for the period 1 July 2024 to 30 June 2025.

Finance, Audit and Risk Committee Resolution

Mayor Holdom)

Cr Pearce)

That, having considered all matters raised in the report, the report be noted.

Carried

COUNCIL RESOLUTIONS

Coastal Reserves Management Plan Proposed Amendment

C/2025/092

ECM 9515122

The matter for consideration by the Council is to amend the Coastal Reserves Management Plan 2006 (amended 2015) to permit commercial activity to be undertaken at Bell Block Beach Reserve.

Council Resolution

Cr Brown)

Cr Duynhoven)

That having considered all matters raised in the report, Council:

- a) Considers that the amendment to the Coastal Reserves Management Plan proposed in this report does not require public consultation.
- b) Amends the Coastal Reserves Management Plan to allow for commercial activity to take place at Bell Block Beach Reserve as outlined within this report, and
- c) Subject to updating Paragraph 25 of this report, as follows:
 - 5.30 Bell Block Beach
 - 5.30.4 Policies
 - b) Commercial activities are generally not considered appropriate for this reserve with the exception of one licence agreement allowing for a mobile, fully self-contained vehicle or cart serving non-alcoholic beverages and/or *food* during daylight hours. The terms of any occupation will be at the sole discretion of council, *including* advertising signage not attached to the vehicle or cart, such as flags or sandwich boards, *and hours of operation*.

Carried

Events Reserve Policy

C/2025/093

ECM9510758

The matter for consideration by Council is a draft Events Reserve Policy to guide the establishment, management and use of the Events Reserve approved in the Long-Term Plan 2024-2034.

Council Resolution

Cr Bedford)

Mayor Holdom)

That having considered all matters raised in the report Council:

- a) Note that Council established an Events Reserve through the Long-Term Plan 2024-2034.
- b) Note that the purpose of the proposed policy is to manage the Reserve.
- c) Adopt the Events Reserve Policy (ECM 9511236), and
- d) Delegate authority to the Chief Executive to allocate funding in line with the Policy.

Carried

Cemeteries and Crematoria Bylaw 2020 Five year Review – Proposal to Consult on the Continuation Without Amendment

C/2025/094

ECM9513796

The matter for consideration by the Council is the five year review of the Cemeteries and Crematoria Bylaw 2020 and the proposal to consult on its continuation without amendment.

Council Resolution

Cr Bennett)

Cr Pearce)

That having considered all matters raised in the report, Council:

- a) As required by section 155 of the Local Government Act 2002:
 - i) Determines that the Cemeteries and Crematoria Bylaw 2020 and associated operational handbook, (Appendix 1 ECM 9460798), is the most appropriate form of bylaw.
 - ii) Determines that the Cemeteries and Crematoria Bylaw 2020 does not give rise to any implications under the New Zealand Bill of Rights Act 1990.
- b) As required by sections 156 and 160 of the Local Government Act 2002:
 - i) Determines that after the five year review of Cemeteries and Crematoria Bylaw 2020 it is proposed to continue without amendment.
 - ii) Determines that there is not likely to be a significant impact on the public due to the proposed continuation of the bylaw.
 - iii) Approves the Cemeteries and Crematoria Bylaw 2020 and associated operational handbook for public consultation on their proposed continuation without amendment under section 82 of the Local Government Act 2002.

Carried

Adoption of Water Services Delivery Plans for NPDC WSCCO and In-House Stormwater Management

C/2025/095

ECM9543947

The matter for consideration is the adoption of Water Services Delivery Plans (WSDPs) for delivering three water services. One WSDP shows how the New Plymouth District Council Waters Services Council Controlled Organisation (WSCCO) will manage and deliver drinking water and wastewater services. The other plan shows how the New Plymouth District Council will manage the in-house delivery of stormwater services. Both documents are scheduled for submission to Central Government by the statutory deadline of 3 September 2025.

Council Resolution

Mayor Holdom)

Cr Duynhoven)

That having considered all matters raised in the report, Council:

- a) Notes the obligation to adopt and submit Water Services Delivery Plans to Central Government by 3 September 2025 under the Local Water Done Well framework.
- b) Adopts the following Water Services Delivery Plans:
 - i) NPDC WSCCO WSDP – for delivery of drinking water and wastewater services via a CCO
 - ii) NPDC In-house Delivery WSDP – for inhouse delivery of stormwater services
- c) Authorises the Chief Executive Officer to make minor changes (if required) to the Water Services Delivery Plans to enable certification.

Carried

Agreement for Papa Rererangi I Puketapu to Establish a Subsidiary Company to Own the Solar Farm

C/2025/096

ECM9513873

The matter for consideration by the Council is whether to authorise Para Rererangi i Puketapu (PRIP), as a Council-Controlled Trading Organisation, to establish a subsidiary company (Council Organisation) to own the solar farm located at 161 Airport Drive, New Plymouth.

Council Resolution

Cr Pearce)

Cr Duynhoven)

That having considered all matters raised in the report Council:

- a) Authorises Papa Rererangi i Puketapu (PRIP) establishing a subsidiary company to own the solar farm.
- b) Notes that the directors of PRIP will be appointed as directors of the subsidiary company.
- c) Notes that all costs associated with the establishment of a subsidiary company will be met by PRIP.
- d) Notes that the solar farm subsidiary constitution will align with the PRIP constitution and will be approved by the NPDC Chief Executive.

Carried

Potential Community Housing Provider Partnership for Council's New Housing Units

C/2025/097

ECM9539838

The matter for consideration by Council is approval for Council Officers to identify and engage a suitable Community Housing Provider (CHP) for the long-term lease and service delivery for Council's new housing for the elderly units, where public housing allocation can be obtained.

Council Resolution

Mayor Holdom)

Cr Clinton-Gohdes)

That having considered all matters raised in the report, Council:

- a) Notes that as part of the Long-Term Plan 2024-2034 Council consulted on housing and decided to fund new units and to continue to pursue alternative delivery options and central government funding, and
 - i) Income Related Rent Subsidy (IRRS) is a mechanism by which central government funding subsidises social housing run by a Community Housing Provider (CHP).
 - ii) New housing for the elderly units would be eligible for IRRS if funding becomes available and if the units are leased to a CHP, and
 - iii) This would make the units affordable for tenants while providing NPDC with market returns to contribute to more units being built or keeping the Housing for the Elderly service as fully cost recoverable.
- b) Delegates to the Chief Executive authority to select and agree the final terms and conditions with a suitable Community Housing Provider (CHP) for the lease and management of Council's new housing units if the opportunity arises, subject to:
 - i) NPDC retaining ownership and strategic control of the asset;

- ii) the service being delivered within the parameters of the Housing for the Elderly policy;
- iii) the same or greater level of service being provided to tenants than through the internal HFTE service.
- c) Notes that securing allocation of public housing places to a CHP is dependent on central government decision-making and is not guaranteed.
- d) Notes following a review of Council's existing Housing for the Elderly service a report with further recommendations will be presented to Council on 30 September 2025 (Meeting Round 5).

Carried

Procurement Strategy Review 2025

C/2025/098

ECM9513717

The matter for consideration by the Council is the adoption of a new Procurement Strategy.

Council Resolution

Cr Duynhoven)

Cr McLeod)

That having considered all matters raised in the report Council:

- a) Adopts the new Procurement Strategy 2025 in Appendix 1 (ECM 9513709) and,
- b) Revokes the existing Procurement Strategy 2018 in Appendix 2 (ECM 7945701)

Carried

Governance Advisers notes

At 2.41pm, during debate on the above matter Councillor Chong withdrew from the meeting for the remainder of its duration.

An adjournment was called at 3.11pm. The meeting reconvened at 3.20pm.

Setting Of Speed Limits Rule 2024

C/2025/099

ECM9515767

The matter for consideration by the Council is to change permanent 30km/h speed limits around schools to variable 30km/h speed limits as directed by Central Government's Setting of Speed Limits Rule 2024 (the Rule).

Council Resolution

Mayor Holdom)

Cr Pearce)

That having considered all matters raised in the report Council:

- a) Revokes the resolution dated 18 February 2025 where Council, conditional on NZTA providing 100 per cent of the necessary funding, resolved to change the permanent 30km/h speed limits at 15 schools to variable 30km/h speed limits and;
- b) Approves option 1b, allocating \$354,858 of CAPEX to contribute towards the cost of changing the permanent 30km/h speed limit signs and markings at schools and;
- c) Approves option 1b, changing the permanent 30km/h speed limits at the following 27 schools to variable 30km/h speed limits in accordance with Section 11.3(1) of the Setting of Speed Limits Rule 2024, in accordance with current local practice:

	Marking Removal	Static Signs	Electronic Signs	Cost per school
Bell Block School	4	2	2	\$ 28,800
Central School Te Kura Waenga O Ngamotu	6	4	2	\$ 32,400
Coastal Taranaki School	0	2	2	\$ 26,400
Egmont Village School	2	0	2	\$ 25,200
Fitzroy School	5	2	3	\$ 41,400
Huirangi School	1	1	0	\$ 1,800
Inglewood High School	2	1	1	\$ 14,400
Inglewood School	3	1	2	\$ 27,000
Manukorihi Intermediate	1	0	1	\$ 12,600
Marfell School	2	2	2	\$ 27,600
Merrilands School	3	3	4	\$ 53,400
Moturoa School	2	0	2	\$ 25,200
Norfolk School	2	0	2	\$ 25,200
Oakura School	1	0	1	\$ 12,600
Omata School	2	0	2	\$ 25,200
Puketapu School	2	0	2	\$ 25,200
Sacred Heart Girls' College (New Plymouth)	2	1	1	\$ 14,400

	Marking Removal	Static Signs	Electronic Signs	Cost per school
St John Bosco School (New Plymouth)	3	2	2	\$ 28,200
St Joseph's School (New Plymouth)	2	0	2	\$ 25,200
St Patrick's School (Inglewood)	0	0	2	\$ 24,000
St Pius X School (New Plymouth)	4	2	2	\$ 28,800
Tikorangi School	2	0	3	\$ 37,200
Urenui School	4	2	2	\$ 28,800
Waitara Central School	2	2	4	\$ 51,600
Waitara East School	4	2	2	\$ 28,800
West End Te Kura O Morere	4	1	2	\$ 27,600
Westown School	2	0	2	\$ 25,200
Sub totals	67	30	54	\$ 724,200

A Division was called (ECM 9559645)

Those voting for the motion were Mayor Holdom, Councillors Moeahu, Duynhoven, Brown, Bennett, Pearce, and Haque.

Those voting against were Councillors Clinton-Gohdes, Carlson Mathews, Bedford, Bublitz, Vickery, Brough and McLeod.

Mayor Holdom exercised his casting vote in favour of the motion.

The motion was Carried

Governance Advisors Note

An error was noted in Appendix 1 (Airedale Place should read Ihaia Street).

Application To Grant An Easement (in Gross) To Drain Stormwater in Favour of New Zealand Transport Agency, Waka Kotahi (NZTA) Under The Reserves Act 1977 – Over Part Local Purpose Reserve

C/2025/100

ECM9512973

The matter for consideration by the Council is a recommendation to grant an easement in gross to drain stormwater over part New Plymouth District Council (NPDC) State Highway 3/Devon Road (SH3) local purpose reserve. The decision requires NPDC to act in both the capacity as the administering body recommending the granting of the easement (NPDC Officers) and in a delegated ministerial capacity to approve the granting of the easement (elected members/the Council). Therefore, there must be a transparent separation in the roles.

Council Resolution

Cr Pearce)

Cr Bublitz)

That having considered all matters raised in the report, Council:

- a) Notes that New Zealand Transport Agency, Waka Kotahi (NZTA) seeks the granting of an easement in gross over part NPDC SH3 local purpose (screening and beautification) reserve to allow for construction and maintenance of a new stormwater swale, which is required to enable part of the SH3 Waitara to Bell Block Road Safety Improvements Project (Airport Drive/ De Havilland Drive Intersection Upgrade).
- b) Notes that the Reserves Act 1977 is a two-step statutory process and provides that the administering body of a reserve may grant easements in the case of reserves vested in the administering body with the consent of the Minister of Conservation on such terms as the Minister sees fit. The Minister has delegated decision-making powers to territorial authorities and that delegation cannot be subdelegated.
- c) Notes that, based on the investigation into the acquisition history of the land, the affected reserve land comprising Lot 95 Deposited Plan 14599, being all that land contained in Record of Title 926976 was originally confiscated from Māori pursuant to the New Zealand Settlements Act 1863.
- d) Approves, acting in its capacity as the administering body under Section 48 of the Reserves Act 1977, and in its delegated ministerial authority, the granting of a registered easement in gross to drain stormwater in favour of NZTA over a parcel of local purpose (screening and beautification) reserve – (Lot 95 Deposited Plan 14599), subject to:
 - i) Easement in perpetuity but subject to a sunset termination clause condition;
 - ii) That all costs in association with formalising the easement are paid by NZTA, including (but not limited to) legal fees and survey fees;
 - iii) That a consideration payable for the easement (easement fee) be assessed at market value.
- e) That the Property Manager be delegated to approve the terms and conditions of the easement instrument.

Carried

Volumetric Water Billing Structure and related Considerations After Consultation

C/2025/101

ECM9551680

The matters for consideration by the Council are how to structure the volumetric water bill for residents; whether to also introduce volumetric billing for wastewater and related policy changes required to needed enable mock water billing starting July 2026 and actual water billing starting July 2027.

Community views on these issues have been sought, and this report provides recommendations to Council that are informed by the results of this public consultation.

Council Resolution

Mayor Holdom)

Cr Vickery)

That having considered all public feedback through the consultation process and all matters raised in the report, Council:

a) Resolves to enable:

i) the implementation of mock billing by 1 July 2026, and

ii) actual charging by meter from 1 July 2027,

subject to:

iii) the Long-Term Plan 2027–2037 (as relevant),

iv) relevant policy amendments, and

v) having noted the outcome of the Local Water Done Well decision to set up a Water supply Council Controlled Organisation.

b) Resolves:

Volumetric charging tariff structure

i) To implement fully volumetric water billing

Wastewater charging

ii) To retain the wastewater yearly fixed fee charge (the status quo).

Shared meters

- iii) To offer households with shared meters the option to apply to remain on the yearly fixed charge in place of splitting the bill equally with the other households on that meter.

Policies and remissions

- iv) To draft an amendment to the Rates Remission and Postponement Policy for consideration in draft Long-Term Plan 2027-2037. The amendment is to specifically address hardship as a result of water billing, for vulnerable users, including renters.
- v) To draft an amendment to the existing Leakage Remission Policy 10 for consideration in draft Long-Term Plan 2027-2037. The amendment is to enable all users on metered water supply (commercial and residential) to receive a 100 per cent leakage remission provided the leak is fixed within the notification period specified in the policy.
- vi) To draft a Rates Remission and Postponement Policy for consideration in draft Long-Term Plan 2027-2037. The new policy is to provide support to commercial customers who experience an increase in water billing costs due to the introduction of on demand water billing and enable transition and smoothing of the financial impact of the first year of actual billing.

Other matters

- vii) Council will continue to provide a manifold and water meter installation for those currently on shared meters who wish to separate their water supply provided that:
 - The property owner pays for the pipework within the property.
 - The new meter is in the same location as the existing shared meter.

Until 30 June 2028, or for the one year following implementation of actual billing or, whichever is the later.

Carried

Governance Advisers note

The Officer's introduction included a visual presentation (ECM 9551680)

Exclusion of the Public from the Remainder of the Meeting

C/2025/102

ECM 9548630

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

Council Resolution

Mayor Holdom)

Cr Bennett)

That having considered all matters raised in the report, Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

- a) Appointments of District Licensing Commissioners
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons. This particular interest being protected by section 7(2)(a) of the Act.
- b) Potential Land Acquisition
The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial negotiations). This particular interest being protected by section 7(2)(i) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried

Governance Advisers note

An adjournment was called at 5.07pm. The meeting reconvened at 5.13pm.

The hui closed with a karakia at 5.29pm.