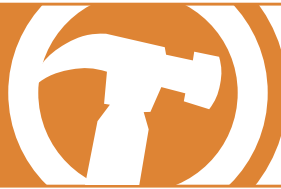




Te Kaunihera-ā-Rohe o Ngāmotu

**New Plymouth
District Council****FORM****Application for a
building certificate by the
local authority**

Pursuant to the Sale and Supply of Alcohol Act 2012

1. Licence type

- | | | | | |
|-----|--|----------------------|-------------|--------------|
| 1a. | Licence | On-licence | Off-licence | Club licence |
| | Other - please specify | <input type="text"/> | | |
| 1b. | Proposed use
(e.g. hotel, tavern,
restaurant, club, etc.) | <input type="text"/> | | |
| 1c. | Is the sale of alcohol the principal
purpose of the business? | Yes | No | |

2. Site/owner details

- | | | |
|-----|-------------------|----------------------|
| 2a. | Location of site | <input type="text"/> |
| 2b. | Legal description | <input type="text"/> |
| 2c. | Owner's full name | <input type="text"/> |

3. Applicant details

- | | | | | |
|-----|-------------------------|----------------------|----------------------|----------------------|
| 3a. | Name of business | <input type="text"/> | | |
| 3b. | Hours of operation | <input type="text"/> | | |
| 3c. | Licensee | <input type="text"/> | | |
| 3d. | Licensee postal address | <input type="text"/> | | |
| 3e. | Contact details | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | | Work | Home | Mobile |
| 3f. | Email | <input type="text"/> | | |

4. Agent details (if applying on behalf of applicant)

- | | | | | |
|-----|-----------------|----------------------|----------------------|----------------------|
| 4a. | Full name | <input type="text"/> | | |
| 4b. | Postal address | <input type="text"/> | | |
| 4c. | Contact details | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | | Work | Home | Mobile |
| 4d. | Email | <input type="text"/> | | |

5. Correspondence

- | | | | |
|-----|---|-----------|-------|
| 5a. | Preferred means for formal correspondence | Mail | Email |
| 5b. | Invoice to | Applicant | Agent |
| | | Owner | |

Please turn over

OFFICE USE ONLY

Date received		Property #		Application #	
Time received		Land #		Document #	
Received by		Owner #		Amount paid	\$
		Applicant #			

6. Attachments

Building Act 2004

All applications must be accompanied with the following information. Complete the checklist, attach the necessary plans and submit them with this application.

A plan showing:

The areas of the site (including buildings) where alcohol is to be sold, supplied, or consumed.

The position of any proposed buildings in relation to boundaries and any existing structures.

Existing and proposed floor plans showing designated areas, bar areas, toilets, kitchen etc.

Elevations for new buildings or alterations to an existing building.

Plans drawn to a recognised metric scale, of A3 size or smaller.

Plans reproduced in dark, permanent lines.

Please do not use plans stamped for previous approval.

7. Applicant's declaration

PRIVACY STATEMENT

Information you provide in this application is required to process your application. This information must be made available to members of the public upon request and may also be made available to other units of NPDC, NPDC's approved contractors and other government agencies.

This information will also be held in accordance with the Privacy Act 2020 and the Local Government Official Information and Meetings Act 1987. Under the Privacy Act 2020, you have the right to access your personal information held by NPDC and request NPDC correct any personal information it holds about you.

DECLARATION

I confirm that I have read and understood the above privacy statement. I confirm that the information provided on the application form is true and correct. I also understand that NPDC will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify NPDC in respect of the payment of all fees in connection with this application.

This application for a building certificate, pursuant to the Sale and Supply of Alcohol Act 2012, is made by me as owner of the licensed premise

First name(s)

Surname

Signature of applicant

Date

OR

I am the licensee agent authorised by the owner to make this application for a building certificate, pursuant to the Sale and Supply of Alcohol Act 2012

First name(s)

Surname

Signature of applicant

Date