



Te Kaunihera-ā-Rohe o Ngāmotu

New Plymouth District Council



FORM Application for Project Information Memorandum for non-consented small standalone dwelling

Form 2AA, Section 33, Building Act 2004

Building

Street address of site

Text input field for street address

Proposed location of building within site

Text input field for proposed location

Total floor area

Text input field for total floor area

Owner

Name of owner

Text input field for name of owner

(include preferred form of address, eg, Mr, Miss, Dr, if an individual)

*Contact person

Text input field for contact person

(*omit if the applicant is an individual)

Mailing address

Text input field for mailing address

Street address/ Registered office* *Select one

Text input field for street address/registered office

Phone

Text input field for phone

(specify preferred contact number for owner (mobile telephone or landline))

Email address

Text input field for email address

*Internet site

Text input field for internet site

(*omit if owner does not have an internet site)

The following evidence of ownership is attached to this application

Text input field for evidence of ownership

(copy of record of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of building)

*Agent

*Omit all details under this heading if the owner is not represented by an agent.

Name

Text input field for name

*Contact person

Text input field for contact person

(*omit if the agent is an individual)

Mailing address

Text input field for mailing address

Street address/ Registered office* *Select one

Text input field for street address/registered office

Phone

Text input field for phone

(specify preferred contact number for agent (mobile telephone or landline))

OFFICE USE ONLY

Date received

Text input field for date received

Received by

Text input field for received by

Application #

Text input field for application number

Agent - continued

Email address

*Internet site

(*omit if owner does not have an internet site)

Relationship to owner

(give details of authorisation from owner to make application on owner's behalf)

First point of contact for communications with territorial authority

(specify full name, mailing address, phone number(s) and email address(es)*)

*Points of contact must be in New Zealand

Project

Description of proposed building work*

*Include information about known natural hazards and how they are accounted for in designs and plans, and information about how the dwelling meets the requirements of a small standalone dwelling set out in clause 1 of Schedule 1A of the Building Act 2004, that is, that the dwelling has the following characteristics:

- > is standalone:
- > is new:
- > has a floor area of 70 square metres or less:
- > has a single storey

Previously issued building consents or Project Information Memoranda (if any) (list)

Estimated value of building work

(specify estimated value as defined in section 7(1) of Building Act 2004)

Name of builder (if known)

Project Information Memorandum

*Select those matters that apply.

The following matters are involved in the proposed project:

*Alterations to land contours

*New or altered connections to public utilities

*New or altered access for vehicles

*Disposal of stormwater

*Disposal of wastewater

*Building work over any existing drains or sewers, or in close proximity to wells or water mains

*Other matters known to applicant that may require authorisations from the territorial authority (specify):

Attachments

Attach the documents specified below.

The following documents are attached to this application:

Preliminary design plans for the proposed building work (which must include site plans, elevations, and basic sections and may also include floor plans)

*Product certificates

*Omit if not applicable

Application

I request that you issue a Project Information Memorandum for the non-consented small standalone dwelling described in this application.

Signature (owner/agent on behalf of and with authority of owner*)

Date

*Select one

Space for territorial
authority use

PRIVACY STATEMENT

Information you provide in this application is required to process your application under the Building Act 2004 and other relevant legislation. New Plymouth District Council (NPDC) collects this information for the purpose of assessing your application and may share it with other units of NPDC, NPDC's approved contractors, and other government agencies where required or authorised by law. The information will be held by NPDC at Liardet Street, Private Bag 2025, New Plymouth 4340, and managed in accordance with the Privacy Act 2020. Under the Privacy Act 2020, you have the right to access and request correction of your personal information held by NPDC.