



Te Kaunihera-ā-Rohe o Ngāmotu

New Plymouth District Council



# Notice of Appointment of Manager

Section 231, Sale and Supply of Alcohol Act 2012

Name of licensed premise

Licence Holder

Licence number

Address of licensed premise

Contact details

Work Home Mobile

Email

## What are you notifying?

### New Certified Manager

Full legal name  Effective from

Certificate number  Expiry date

### Temporary Manager

(see s.229 Sale and Supply Alcohol Act 2012)

Effective from  to

Full legal name  Male  Female

Maiden name  Date of birth

Residential address

Who they are replacing  Certificate number

Reason

**Note: a temporary manager must apply for a manager's certificate within two working days of their appointment.**

### Acting Manager

(see s.230 Sale and Supply Alcohol Act 2012)

Effective from  to

Full legal name  Male  Female

Maiden name  Date of birth

Residential address

Who they are replacing  Certificate number

Reason

### Termination/Cancellation of Manager Appointment

Full legal name  Effective from

Certificate number  Expiry date

### Forward a copy of this completed form within two working days of the appointment (or termination) to:

The Secretary, District Licensing Committee, New Plymouth District Council, Private Bag 2025, New Plymouth 4340  
Email: DLC@npdc.govt.nz

Name of licensee Position (director, partner, etc.)

Signature of licensee Date

### OFFICE USE ONLY

Date received  Applicant #  Application #

Time received  Property #  Document #

Received by  Land #  Amount paid \$