



Charge out rates

There are three resource consent processing group charge out rates:

1. The administration charge out rate applies to front of house carrying out application/documentation acceptance and support services functions including record keeping and other incidental administrative tasks.
2. The technical charge out rate applies to all inputs by environmental planners (including team leaders and managers), technical officers and monitoring officers. The hourly charge out rates include the use of vehicles, phone calls, internet charges, use of equipment, stationery, incidental business support and incidental photocopying.
3. The technical charge out rate for planning managers and a technical charge for development engineers.

Other charges

1. External inputs. These are New Plymouth District Council (NPDC) technical inputs external to the Resource Consents Team staff and contractors. These include policy advisors, development engineers, roading engineers, secretariat and Councillor hearing related costs.

2. Specialist inputs. These are inputs of skills and expertise external to NPDC needed to address application issues such as legal, archaeological, iwi consultation, hazard assessment, traffic engineering, arboreal, landscape assessment, specialised resource management advice and the use of hearings commissioners. Contractors fulfilling the roles normally handled by the Resource Consents Team are not specialist inputs.

Fee types

There are three fee types:

- 1. Fixed fee.** This fee covers all costs for a process, product or aspect of an application. The amount is fixed - no additional costs will be charged by NPDC in regard to the application up to the stage the document or consent is issued.
- 2. Set base fee.** This is an all inclusive fee covering the administration and technical processing work by the Resource Consents Team which covers receiving, processing and issuing the document or consent. Additional charges will apply for external and specialist inputs if required.
- 3. Base fee.** The base fee is non-refundable except in accordance with the refund criteria. This fee is set at a level intended to cover a straight-forward application with no external inputs or other case specific costs.

This fee will cover the receipt and issue of the

application and initial monitoring together with up to a specified number of hours of resource consents processing group technical inputs that typically remain after these costs are deducted.

Applications requiring external or specialist inputs will reduce the number of processing hours from that stated.

In some instances the base fee will be exceeded.

Matters that could cause the base fee to be exceeded include external or specialist inputs, pre hearing or other meetings, significant mail outs or photocopying, amendments or additional information or application complexity. Invoices will be sent out where fees paid are exceeded.

Payment of fees

Application fees are to be paid at the time of lodgement unless alternative payment arrangements have been formally approved.

A reduced application fee may be considered by the Planning Lead where unusual circumstances or the characteristics of the application would make it inappropriate to charge the normal fee.

Additional fees will be required to be paid before the continuation of processing where an application belongs within a higher fee category.

Where an application falls within more than one fee category, the higher fee category will apply.

Initial monitoring fees (if applicable) are due for payment at the time of consent issue. These normally will be deducted from the application fee.

Processing costs exceeding the fee paid will be invoiced. Invoicing may be periodic or at the completion of processing.

Non-payment of fees or invoiced additional processing costs will result in processing or consent issue being suspended unless alternative payment arrangements have been formally agreed.

Refunds

Where applications are withdrawn a refund will be considered. Refunds will exclude all charges incurred up to the date of withdrawal of application.

Please turn over



Activity	Charge
Consent processing - non-notified	
Minor boundary adjustment	\$768.00 base fee
Cross lease amendment	\$768.00 base fee
Other non-notified subdivision consents:	
1. Controlled. A controlled subdivision consent refers to those resource consents for subdivision that are a controlled activity under the District Plan.	\$1,331.00 base fee
2. Restricted Discretionary and Discretionary. A discretionary consent refers to those resource consents for sub-division that are a discretionary activity under the District Plan. This will include all discretionary subdivision triggered by overlay rules and all discretionary subdivision under that category of "subdivision of land" parameter within each environment area.	\$1,920.00 base fee
3. Non-complying. Non-complying consent refers to those resource consents for subdivision that are a non-complying activity under the District Plan.	\$2,363.00 base fee
4. Combined land use and subdivision. This category refers to resource consents for a comprehensive development where the land use (for up to two rules only) and subdivision are an integrated package.	\$2,243.00 base fee
Consent processing - limited notification	
Limited notification subdivision consents	\$6,711.00 base fee
Consent processing - public notification	
Publicly notified subdivision consents	\$10,121.00 base fee
Other consent related processes	
Extension to consent lapse period, change or cancellation of conditions	\$1,331.00 base fee
Review of conditions (s128 RMA)	\$959.00 base fee
Approval (s226 RMA)	\$762.00 base fee
Building line restriction cancellation (s327A Local Government Act 1974 (LGA 1974))	\$762.00 base fee
Right-of-way (s348 LGA 1974) approval includes certification	\$762.00 base fee
Pre-application process	
Development enquiries or meetings and related work	\$191.00 per hour (no charge for first 30 minutes)
Post approval processes	
Cancellation/variation of a consent notice (s221 RMA), cancellation of amalgamation condition or cancellation of covenant against transfer of allotment, cancellation/variation of amalgamation condition (s138 RMA)	\$1,438.00 base fee
Plan approval s223 RMA certificates:	
• Up to eight lots	\$294.00 fixed fee
• Greater than eight lots	\$436.00 fixed fee
Records system fee - payable with request for s223 RMA approval:	
• Subdivision with two to eight lots (per lot)	\$29.50 fixed fee per lot
• Subdivision with greater than eight lots (per lot)	\$26.50 fixed fee per lot
Regulatory engineering lodgement deposits:	
• Major engineering approval for new public infrastructure works and enabling works	\$1,598.00 base fee
• Minor engineering works and rights-of-way, new stormwater connections and activities over public stormwater pipes	\$531.00 base fee
Road naming (roads and rights-of-way)	\$480.00 fixed fee
Inspection of engineering infrastructure works and monitoring associated with subdivision consent	At cost based on engineer hourly charge



Activity	Charge
Post approval processes - continued	
Completion of conditions certificate (s224(c) RMA):	
<ul style="list-style-type: none"> • No engineering conditions 	\$257.00 fixed fee
<ul style="list-style-type: none"> • Engineering conditions included, servicing allotments, but not vesting infrastructure 	\$437.00 base fee
<ul style="list-style-type: none"> • Engineering conditions where land/work vesting in NPDC on deposit of plan and inspections have been carried out under NZS4404:2004 S.I.5.5. Completion inspection will be charged at the engineer hourly rate for all participants. Repeated works completion inspection/approval due to non compliance will be charged at engineer hourly rate for all participants. 	\$1,510.00 base fee
All other certificates (s221, s222, s224(f), s230, s232, s238, s240, s241, s243 RMA, s32(2)(a) Unit Titles Act 2010, s348 LGA 1974)	\$290.00 fixed fee
Cancellation/variation of all other certificates (s234, s240, s241, s243 RMA)	\$290.00 fixed fee
Objection to conditions (s357 RMA) - objection hearing deposit	\$1,000.00 fixed fee
Bond:	
<ul style="list-style-type: none"> • Preparation through to release or cancellation 	\$530.00 fixed fee
<ul style="list-style-type: none"> • Legal/engineering inputs 	At cost
Charges for advice or information	
Requests for advice or information (excludes requests under Official Information and Meetings Act where NPDC policy applies). Charges will normally apply after the first half hour of work on any topic.	At cost
Charges for other inputs	
External inputs - these are NPDC inputs external to the Resource Consents Team	At cost
Use of specialist or external resources for facilitation, mediation, hearings, consultation, legal advice or referral, specialised or expert advice, or peer review for consents or monitoring processes	Actual cost plus 10%
Processing group hourly rates	
<ul style="list-style-type: none"> • Development Engineer 	\$188.00 per hour
<ul style="list-style-type: none"> • Administrative fee - includes front of house and support services 	\$145.00 per hour
<ul style="list-style-type: none"> • Technical charges: 	
<ul style="list-style-type: none"> • Planning Manager, Planning Lead, Planning Coordinator 	\$211.00 per hour
<ul style="list-style-type: none"> • Senior Planner, Intermediate Planner, Planner 	\$192.00 per hour
<ul style="list-style-type: none"> • Planning administrative support 	\$168.00 per hour
Development Contributions	
(refer to the Policy on Development Contributions in the Long-Term Plan 2021-2031)	
Development contributions are collected to ensure that infrastructure and community facilities support the needs of the growing community and that the costs of new development are shared by developers rather than being funded entirely by ratepayers.	
Development contributions are required if a development:	
1. Increases demand on stormwater, wastewater, water or road assets, or increases the demand for community facilities, and	
2. Is a new residential, commercial, retail or industrial development.	
Development contributions are payable before issuing a s224(c) RMA certificate.	