



## FAMILY LED CREMATION:

- To make a cremation booking please phone 06 759 6060 to be connected with a member of the cemetery team
- Complete the [cremation application form](#). Payment must be made **at least one** clear working day prior to service. Payment can be made:
  - Online [NPDC eProperty - Debtors](#),
  - In person at NPDC, Liardet Street, New Plymouth
  - or Libraries & Service Centres (Inglewood, Waitara, Bell Block & Ōākura)
- Please include casket size and shape on application.
- Once your booking has been made with the team, your completed application can be emailed to [enquiries@npdc.govt.nz](mailto:enquiries@npdc.govt.nz) or delivered in person to NPDC Liardet Street or Libraries & Service Centres (Inglewood, Waitara, Bell Block & Ōākura).

### What else you need to know

- Family must ensure no prohibited items are in the casket before closing. You can find a list of these on our website under [Cremation procedures](#)
- Completed paperwork must accompany the casket to the crematorium
- Cremated remains can be returned within 48 hours of cremation. Ashes will only be released to the person that made the application for cremation
- It is the applicant's responsibility to complete all forms and liaise with the medical referee
- The removal of bi-mechanical aids (eg: pacemaker) is required by the Ministry of Health before a permission to cremate can be issued. This is not the responsibility of Council so families will need to arrange this themselves.

## **HOMEMADE CASKETS:** (where applicable)

### **Casket construction**

Caskets need to be constructed with MDF or untreated plywood (using minimum 9mm untreated plywood or 9mm MDF liteboard); or untreated timber such as pine, rimu or macrocarpa or wicker.

### **Casket shape and size**

The casket may be shaped or rectangular and must have a flat bottom.

**Maximum** outside dimensions are:

- Length: 2200 mm
- Width: 800 mm (including handles)
- Height: 680 mm.

**Oversized caskets:** Please let us know in advance if the combined weight of the casket, and or the body and casket is over 120kg as two attendants will be required to manage.

### **Other**

- All screws/nails to be countersunk to protect our equipment
- **Cardboard caskets** must have a solid, flat, untreated plywood bottom and a plywood head end for cremator insertion
- **Painted caskets** must be painted with water-based paints. They cannot be varnished in oil-based paints or stains as this will breach our emissions consent. Caskets cannot be made of treated timber.
- For health & safety reasons the casket is required to be lined with a waterproof lining eg: A thin non-PVC plastic product.
- Council takes no responsibility for home-built casket construction durability.